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|  | |  | | --- | | NEW YORK INSTITUTE OF TECHNOLOGY | | Institutional Review Board for the Protection of Human Participants  Northern Blvd, Old Westbury, NY 11568 | | 516-686-7488♦http://www.nyit.edu/ospar/institutional\_review\_board | |

# SAMPLE CONSENT FORM- Title of Study

The following is a sample of the basic information that should be included on a consent form. Your study may require additional components or more information. Sample text is in BLUE and should be removed; instructions are indicated in *ITALICS*. Text should be written in language easily understood by the general public. NYIT IRB recommends an 8th grade reading level use this website for assistance: <https://www.webfx.com/tools/read-able/>

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| **Principal Investigator**: (Last) | | | |  | | | (First) |  |
| Department: | |  | | | Campus: | | |  |
| Address: |  | | | | | | | |
| Telephone: | |  | | | | E-mail: | |  |
| **Institutional Contact:** | | | Institutional Review Board Northern Boulevard, Old Westbury, NY 11568  Tel: 516-686-7488 or [grants@nyit.edu](mailto:grants@nyit.edu) | | | | | |

**Study Description:**

*Provide a brief summary describing:*

1. *The purpose of the study*
2. *If subjects were selected by the researcher) how their names were selected and why they are of special interest.*
3. *What they will be asked to do*

*State:* **This session will take about \_\_\_\_\_\_\_ minutes/hours to complete.**

*If payment or other compensation is being offered, state:* **You will be paid $\_\_\_\_\_\_\_ or given \_\_\_\_\_\_\_ in order to compensate you for your time.**

**Your Rights, Privacy and Welfare:**

1). *Include a statement about how subject confidentiality will be maintained in your study. For example, if appropriate, you might include:*

**In order to ensure that your answers will remain confidential, please do not put your name on the questionnaire you receive. That way no one, including the research staff, will know how you as an individual answered. Questionnaires will only be identified by anonymous subject numbers. No one will see the completed questionnaires except for members of the research team. Participants will not be identified by name in any published report.**

2) Expected risks…. **(the statement “there are no risks” should not be used as there is always a possibility of emotional, psychological risk, loss or breach of confidentiality or stigmatization. Better to say “risks are minimal” and how they will be mitigated.**

3) Benefits to you as a result of you being in this study **(or none, or this may help others in the future.)**

4) **You are free to withdraw your consent and to discontinue participating in this study at any time. You do not have to answer any questions that you prefer not to answer. The $\_\_\_\_\_ or other incentive is yours to keep regardless.**

5) **Your decision to participate or refusal to participate will not in any way affect your grades in any class/your access to services from any agency/your job status/your standing in the college.**

6) **If you have any questions or concerns about this study or your rights as a participant please contact the principal investigator or the institutional contact person at the addresses and telephone numbers above.**

**7) One of the following statements about any research that involves the collection of identifiable private information or identifiable biospecimens:**

1. **(i) A statement that identifiers might be removed from the identifiable private information or identifiable biospecimens and that, after such removal, the information or biospecimens could be used for future research studies or distributed to another investigator for future research studies without additional informed consent from the subject or the legally authorized representative, if this might be a possibility;**
2. **or  
   (ii) A statement that the subject’s information or biospecimens collected as part of the research, even if identifiers are removed, will not be used or distributed for future research studies.**

**I have read this consent form and I understand the procedure to be used in this study. I freely and voluntarily choose to participate. I understand that I may discontinue my participation at any time without penalty.**

**Name (printed):**

**Signature: Date: / /**

**Witness (printed): Signature:**