

Proposal of Quality Initiative Template

(Due date: 6/30/202x)
(Page limit: 2-4 pages, 12pt font)

Quality Initiative Proposal: A brief summary.

Name of School (College, Division, or Office) Click or tap here to enter text.

Name of the Unit (Department, Divisions or Office) Click or tap here to enter text.

Name of the lead personals for the proposal Click or tap here to enter text.

1. Describe the purposes and goals for the initiative and its relevance and significance for the department, division...etc., and the institution
2. Describe how the department set up the baseline (if possible) and expected outcomes, evaluate progress, make adjustments and determine its effectiveness.
3. Describe the primary activities of the initiative and timeline for implementing them (when and what)
4. Describe the level of support for the initiative by internal (commitment of leadership, people, and groups), and (or) external stakeholders from other department and divisions.
5. List the human, financial and other resources that the initiative need. \$\$\$